



**Education Assistants** work with education staff on development and presentation of programs such as story time for children or a book club discussion with adults. Volunteers can choose to work behind the scenes to develop teaching tools that support interpretation of The Mini-Time Machine Museum of Miniatures collection. Examples include: creating gallery guides and museum learning kits for visitors to use in the galleries.

**Outreach Presenters** provide informative presentations about miniatures and the Museum to professional and service organizations at venues away from the Museum including schools, libraries, community centers, and senior assisted living communities.

Education assistants and outreach presenters are at ease with the public, encourage imagination, support inquiry, are detail oriented and work well in a team. Volunteers with a background in education and/or public speaking are desirable- however, imaginative volunteers with an interest in language arts, history, mathematics, arts and crafts and a genuine desire to learn and share their interests are welcomed.

#### **Training:**

- Museum professionals provide training and direction for specific projects and programs
- Outreach presenters must participate in equipment training

#### **Responsibilities:**

- Attend required training sessions
- Education Assistants commit to a short or long-term project (time commitment varies according to project but will average 4 hours per week for a 6 month period)
- Outreach presenters commit to 80 hours of service over a period of 6 months

#### **Benefits:**

- Exclusive lecture presentations about miniatures in the collection
- 10% discount on museum shop purchases, classes and workshops
- 4 free passes annually after 20 hours of service
- Annual recognition luncheon

The Mini-Time Machine Museum of Miniatures is located in central Tucson on the north side of Camp Lowell Dr. just west of Swan Rd.

Museum hours are: Tuesday– Saturday, 9:00 – 4:00; Closed Sunday, Monday and Holidays.  
The Mini-Time Machine Museum of Miniatures is handicap accessible.

For information, please contact the Education Department:  
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