

The Mini-Time Machine Facility Rental Information

The Mini-Time Machine Museum of Miniatures is a 15,560 square-foot state-of-the-art museum displaying an entertaining and interactive array of antique and contemporary miniatures as well as enchanting artifacts. This wonderful collection appeals to visitors of all ages.

The Mini-Time Machine offers a unique setting and a magical experience for your guests with flexible and customizable options- perfect for special events, private receptions, breakout sessions or offsite excursions.

Our Ape Suite is for smaller meetings and get-togethers. This suite can accommodate up to 20 guests when seated at tables. This space also has A/V capabilities and data ports in the floor.

Our Caitlin Suite can accommodate up to 50 guests when seated at tables. It features beautiful mountain views and lots of natural light. This space is complete with A/V capabilities and data ports in the floor as well as a long counter and sink. Off this suite is access to our outdoor patio.

Both Suites can be combined in a Double Suite rental with a capacity of up to 100 guests when seated at tables.

In addition to these spaces, our lobby, rotunda and galleries are available for private rental after hours.

All rentals include gallery access for your guests during the museums hours of operation on day of rental (with the exception of remnant rates). Docent led tours can be arranged upon request and availability.

Regular Museum Hours Facility Rental Base Rates

(Tuesday- Saturday 9am- 4pm, major holidays excluded)

APE Suite – up to 20 guests

\$120 for two hours. One half hour set up and one half hour take down are included in this price (for a total of three hours). Additional half hour rate is \$10 per half hour. 6' banquet tables and chairs for your guests are included in this rental price. Table linens are not provided. You may bring your own or refer to our additional rental requirements for pricing.

Caitlin Suite – up to 50 guests

\$250 for two hours. One half hour set up and one half hour take down are included in this price (for a total of three hours). Additional half hour rate is \$25 per half hour. 6' banquet tables and chairs for your guests are included in this rental price. Table linens are not provided. You may bring your own or refer to our additional rental requirements for pricing.

Double Suite- up to 100 guests

\$500 for two hours. One half hour set up and one half hour take down are included in this price (for a total of three hours). Additional half hour rate is \$50 per half hour. 6' banquet tables and chairs for your guests are included in this rental price. If you prefer formal 6' round tables for all of your guests, this is an additional rental fee, please refer to additional rental requirements for pricing. Table linens are not provided. You may bring your own or refer to our additional rental requirements for pricing.

After Hours Facility Rental Base Rates

(Available Tuesday-Saturday 5pm-10pm, Sunday 9am-9pm, or Monday 9am-10pm. Major holidays excluded)

Have The Mini-Time Machine entirely to yourself and your guests by reserving the museum after hours. After hours facility rentals include the use of the Double Suite as well as the Lobby and Rotunda. And of course, the galleries will be open for your guests to enjoy. Food and Drink are permitted in the Double Suite, Lobby and Rotunda. Only beverages are permitted back in the galleries. Our Double Suite and lobby combined can seat up to 150 for formal dining. 6' banquet tables and chairs for up to 100 guests are included in this rental price. If you prefer formal 6' round tables instead or require more seating, this is an additional rental fee, please refer to additional rental requirements for pricing.

Base rate:

Up to 100 guests

\$700 for three hours. One half hour set up and one half hour take down are included in this price (for a total of four hours).

101-150 guests

\$1,050 for three hours. One half hour set up and one half hour take down are included in this price (for a total of four hours).

151-200 guests

\$1,400 for three hours. One half hour set up and one half hour take down are included in this price (for a total of four hours).

Additional half hours are \$75 per half hour.

For groups larger than 200 guests, please contact our Museum Services Coordinator, Emily Ralph, for a quote.

Remnant Rates- Meeting Space for Business Organizations and Nonprofits

(available Tuesday – Saturday 9am-4pm. Major holidays excluded)

We have remnant rates available for businesses and nonprofits looking for space to hold meetings. These rates can *only* be booked within two weeks of the event and are subject to availability. These rates do not include access to the galleries for your guests. If you would like to tour the museum as well, we can extend our group rate of \$5 per person. If you are choosing to add museum access, our regular facility rental rates may be less expensive depending on the number in your group.

APE Suite Remnant Rate- up to 20 guests

\$75 for two hours. One half hour set up and one half hour take down are included in this price (for a total of three hours). Additional half hour rate is \$10 per half hour. 6’ banquet tables and chairs for your guests are included in this rental price. Table linens are not provided. You may bring your own or refer to our additional rental requirements for pricing.

Caitlin Suite Remnant Rate – up to 50 guests

\$150 for two hours. One half hour set up and one half hour take down are included in this price (for a total of three hours). Additional half hour rate is \$25 per half hour. 6’ banquet tables and chairs for your guests are included in this rental price. Table linens are not provided. You may bring your own or refer to our additional rental requirements for pricing.

Double Suite Remnant Rate- up to 100 guests

\$250 for two hours. One half hour set up and one half hour take down are included in this price (for a total of three hours). Additional half hour rate is \$50 per half hour. 6’ banquet tables and chairs for up to 50 guests are included in this rental price. If you prefer formal 6’ round tables for all of your guests or need more seating, this is an additional rental fee, please refer to additional rental requirements for pricing. Table linens are not provided. You may bring your own or refer to our additional rental requirements for pricing.

Additional Rental Items

If you need additional tables, chairs or linens you may use any vendor you wish or we can arrange the rental for you at the following rates (before tax):

6’ round dining tables (seats 10- 12).....	\$14.50
standard floor length poly linen for 6’ round.....	\$22.00
6’ rectangular banquet table	\$10.00
standard floor length poly linen for 6’ banquet.....	\$20.00
36” high tops (cocktail tables).....	\$12.00
standard length poly linen for 36” high top.....	\$20.00
White resin folding chairs.....	\$2.00

A \$35 fee for pickup and delivery applies to any additional rental items.